

Location or School Address:	Date assessment Undertaken 16.11.2020	Assessment undertaken by : Jeanne Fairbrother and Sarah Parry
Activity or situation: Out of school provision - National Restrictions 5th November – 2nd December 2020	Review date : Weekly review or as appropriate for the activity	Signature: SJParry

These are a temporary set of measures which sit alongside your latest version RA 029 Full opening of school.

New National Restrictions came into force on Thursday 5 November until 2nd December 2020. **Revised 16th November 2020**

This addendum reflects new control measures for Out of school provision in the following areas which will be affected during the period of the [New National Restrictions](#):

- use of face coverings
- transport
- clinically extremely vulnerable staff & children
- clinically vulnerable staff & children
- wraparound provision and extra-curricular activity
- music, dance & drama
- physical activity in schools
- residential care

Background

Out-of-school activities (including wraparound care) may continue to operate. However, parents may only access these settings where this is reasonably necessary to enable them to:

- work or search for work
- undertake training or education

Parents may also continue to use out-of-school activities for the purposes of respite care, including for vulnerable children.

Home educating parents may also continue to use out-of-school activities that are primarily used as part of their arrangements for their child to receive a suitable full-time education. This could include, for example:

- tuition centres
- supplementary schools
- private tutors

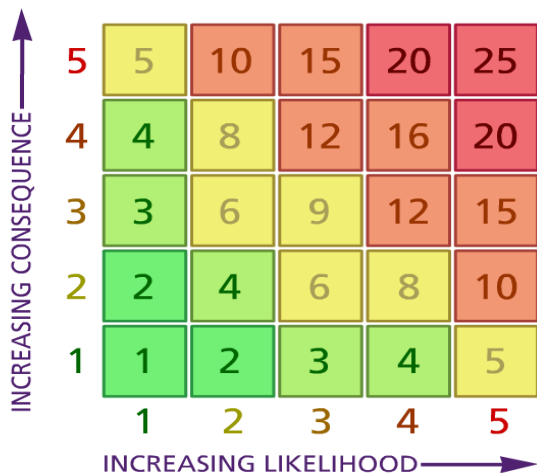
Providers of out-of-school activities that continue to operate for face-to-face provision during this period should ensure that they make parents aware that their setting should only be accessed for the essential purposes outlined.

<https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020#schools>

1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? Have you followed the hierarchy of controls (eliminate, substitute etc)	Risk Score Consequence X Likelihood	4) Any further action; This should be included in the action plan on overleaf
Face coverings – failure of visitors, staff to wear a face covering according to guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none">• face coverings are used where teaching, training or activity is taking place in an area in which children aged 11 and over or staff are likely to come into contact with other members of the public (complying with relevant coronavirus (COVID-19) sector guidance).• face coverings are worn by adults and children aged 11 and above when moving around the premises, outside of classrooms or activity rooms, such as in corridors and communal areas where social distancing cannot easily be maintained.	3X2=6	

Visitors to the setting increasing the risk of transmission	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> The setting will restrict all visits to the setting to those that are absolutely necessary. 	3X2=6	
Clinically extremely vulnerable Children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> Most young people originally identified as clinically extremely vulnerable no longer need to follow original shielding advice. Parents are advised to speak to the young person's GP or specialist clinician if they have not already done so, to understand whether their child should still be classed as clinically extremely vulnerable. Those young people whose doctors have confirmed they are still clinically extremely vulnerable are advised not to attend childcare or nursery during the period this advice is in place. Where a meeting with a GP or specialist clinician has not taken place, the public health advice is that the child is still clinically extremely vulnerable and should not attend school. In these situations, schools must offer clinically extremely vulnerable children access to remote education. Young people who live with someone who is clinically extremely vulnerable, but who are not clinically extremely vulnerable themselves, should still attend education or childcare. Parents of a clinically extremely vulnerable young person have received a letter confirming this advice. 	3X2=6	
Clinically extremely vulnerable Staff Children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> Those individuals who are clinically extremely vulnerable are advised to work from home and not to go into work. Individuals in this group will have been identified through a letter from the NHS or from their GP and may have been advised to shield in the past. Staff should talk to their employers about how they will 	3X2=6 Review this score as the more measures in place will reduce it	

		<p>be supported, including to work from home where possible, during the period of national restrictions.</p> <ul style="list-style-type: none"> • All other staff should continue to attend work, including those living in a household with someone who is clinically extremely vulnerable. 		
Clinically vulnerable staff and children at increased risk of contracting Covid 19	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Staff and children who are clinically vulnerable or have underlying health conditions but are not clinically extremely vulnerable should continue to attend school in line with current guidance. • School will carry out a risk assessment on each member of staff identified as clinically vulnerable 	3X2=6	
Music, dance and drama Increased risk of transmission from not following guidance	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • Music, dance and drama can be undertaken in school so long as safety precautions are undertaken. Advice is provided in the full opening guidance for schools. 	3X2=6	
Provision of before and after school provision increasing risk of spread of coronavirus	Staff, pupils, parents, visitors increased risk of transmission of Coronavirus (COVID 19)	<ul style="list-style-type: none"> • The club continues to operate for face-to-face provision during this period for parents to access : <ul style="list-style-type: none"> • work or search for work • undertake training or education • The club will make parents aware that thei setting should only be accessed for the essential purposes outlined. 	3X2=6	



Likelihood:

5 – Very likely
4 – Likely
3 – Fairly likely
2 – Unlikely
1 – Very unlikely

Consequence:

5 – Catastrophic
4 – Major
3 – Moderate
2 – Minor
1 – Insignificant

Risk Rating	Action Required
17 - 25	Unacceptable – stop activity and make immediate improvements
10 – 16	Tolerable – but look to improve within specified timescale
5 – 9	Adequate – but look to improve at review
1 – 4	Acceptable – no further action but ensure controls are maintained

- (1) List hazards ***something with the potential to cause harm*** here
- (2) List groups of people who are especially at risk from the significant hazards which you have identified
- (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk ***the likelihood of harm arising*** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.

(5) ACTION PLAN

Action required:	Responsible person	Completion date
<p>Action plan agreed with (signature) SJParry</p> <p>Date 16.11.2020</p>		