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| **Employee Specification Form** | Post Number |  |
| Job Title | Level 2 SEND Teaching Assistant  |
| Department | St Peters Catholic Primary School  |
| Prepared by and date |  January 2025 |
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| **Essential Personal Attributes** | Stage Identified | **Desirable Personal Attributes** | Stage Identified |
| **Qualifications*** NVQ Level 2 for Teaching Assistants or equivalent as per QCA document
* Good numeracy/literacy/computing skills
 | App | **Qualifications*** First aid training as appropriate
* Additional training in relation to SEND
* GCSE Maths and English
 | App/Int |
| **Experience*** Recent experience of working in a mainstream primary school
* Experience of working with children with additional needs: managing behaviour positively and supporting teaching and learning
* Experience of supporting pupils’ social, emotional and mental health
* Experience of working with children with SEND and planning and delivering interventions
 | App/Int | **Experience*** A range of behaviour management skills and strategies.
* Experience of contributing to planning and assessment
* Experience of supporting children with a range of needs.
* Writing and contributing to individual support plans
 | App/Int |
| **Knowledge and skills*** Good communication skills
* Ability to build and maintain effective relationships
* Calm, patient and caring approach
* Sound understanding of safeguarding
* Be reliable and flexible
 | App/Int | **Knowledge and skills*** Ability to use technology to support learning needs
* Ability to adapt tasks to engage individual needs
* Strategies to support social, communication needs
 | App/Int |
| **Special Requirements*** A commitment to continuing professional development in SEN
* Ability to work constructively as part of a team
* Have an understanding of and commitment to inclusion
 | App/Int | **Special Requirements*** Ability to liaise with other professionals
 | App/Int |