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| **Employee Specification Form** | Post Number | |  | |
| Job Title | | Level 2 SEND Teaching Assistant | |
| Department | | St Peters Catholic Primary School | |
| Prepared by and date | | January 2025 | |
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| **Essential Personal Attributes** | Stage Identified | **Desirable Personal Attributes** | | Stage Identified |
| **Qualifications**   * NVQ Level 2 for Teaching Assistants or equivalent as per QCA document * Good numeracy/literacy/computing skills | App | **Qualifications**   * First aid training as appropriate * Additional training in relation to SEND * GCSE Maths and English | | App/Int |
| **Experience**   * Recent experience of working in a mainstream primary school * Experience of working with children with additional needs: managing behaviour positively and supporting teaching and learning * Experience of supporting pupils’ social, emotional and mental health * Experience of working with children with SEND and planning and delivering interventions | App/Int | **Experience**   * A range of behaviour management skills and strategies. * Experience of contributing to planning and assessment * Experience of supporting children with a range of needs. * Writing and contributing to individual support plans | | App/Int |
| **Knowledge and skills**   * Good communication skills * Ability to build and maintain effective relationships * Calm, patient and caring approach * Sound understanding of safeguarding * Be reliable and flexible | App/Int | **Knowledge and skills**   * Ability to use technology to support learning needs * Ability to adapt tasks to engage individual needs * Strategies to support social, communication needs | | App/Int |
| **Special Requirements**   * A commitment to continuing professional development in SEN * Ability to work constructively as part of a team * Have an understanding of and commitment to inclusion | App/Int | **Special Requirements**   * Ability to liaise with other professionals | | App/Int |